

# **STCP Amendment Proposal Form**

**PA024**

## **1. Title of Amendment Proposal**

STCP 10-1 – Incorporation of Outstanding Change Requests

## **2. Description of the Proposed Amendment (mandatory field)**

Incorporation of the following Change Requests that were outstanding at BETTA Go-Live:

C242

This Change Request is attached at Attachment 1 to this STCP Amendment Proposal Form.

Minor changes to the Headers and Footers within the document are also proposed. These changes serve to ensure that the name of the STCP and its Issue Number and date are clearly visible on all pages.

The following text has also been inserted before each of the Flow Diagrams within the STCPs clarifying that the text of the STCP has precedence in the event there is any disparity between the text and the flow diagrams:

“Note that the Process Diagrams shown in this Appendix [B] are for information only. In the event of any contradiction between the process represented in this Appendix and the process described elsewhere in this STCP, then the text elsewhere in this STCP shall prevail.”

This statement was included in some but not all STCPs during drafting and its inclusion here allows a consistent approach to be taken across all STCPs.

All of the above changes are reflected within the change-marked STCP attached as Attachment 2 to this STCP Amendment Proposal Form.

## **3. Description of Issue or Defect that Proposed Amendment seeks to Address (mandatory field)**

Prior to Go-Live a number of changes to “signed off” STCPs were identified by the User Groups. The incorporation of these Change Requests before Go-Live was not however deemed by the same User Groups as critical for Go-Live and it was agreed between the Parties that such Change Requests should be considered and where appropriate incorporated within the STCP following Go-Live. This STCP Amendment Proposal therefore summarises the outstanding Change Requests for this STCP and outlines draft legal text that would give effect to those outstanding Change Requests.

## **4. Impact on the STC (information should be given where possible)**

Effects on STCP 10-1 Asset Nomenclature Issue 001 are as detailed in the Change Marked version attached at Attachment 2 to this STCP Amendment Proposal.

## **5. Impact on other frameworks e.g. CUSC, BSC (information should be given where possible)**

NONE

## **6. Impact on Core Industry Documentation (information should be given where possible)**

NONE

<p><b>7. <u>Impact on Computer Systems and Processes used by STC Parties</u> (information should be given where possible)</b></p> <p>NONE</p>
<p><b>8. <u>Details of any Related Modifications to Other Industry Codes</u> (where known)</b></p> <p>NONE</p>
<p><b>9. <u>Justification for Proposed Amendment with Reference to Applicable STC Objectives</u> (mandatory field)</b></p> <p>Although these changes were not deemed as critical for Go-Live it is the view of the proposer that should these Change Requests now be incorporated within STCP 10-1 this would better facilitate the following Applicable STC Objectives:</p> <ul style="list-style-type: none"> <li>• the development, maintenance and operation of an efficient, economical and co-ordinated system of electricity transmission</li> <li>• protection of the security and quality of supply and safe operation of the GB Transmission System insofar as it relates to the interactions between transmission licensees</li> <li>• promotion of good industry practice and efficiency in the implementation and administration of the arrangements described in the STC.</li> </ul>

<p><b>Details of Proposer</b> Organisation's Name</p>	National Grid Company plc
<p>Capacity in which the Amendment is being proposed (i.e. STC Party or other Party as designated by the Authority pursuant to STC section B7.2.2.1 (b))</p>	STC Party
<p><b>Details of Proposer's Representative</b> Name Organisation Telephone Number Email Address</p>	<p>Mark Duffield National Grid Company plc 01926 654971 <a href="mailto:mark.duffield@ngtuk.com">mark.duffield@ngtuk.com</a></p>
<p><b>Details of Representative's Alternate</b> Name Organisation Telephone Number Email Address</p>	<p>Ben Graff National Grid Company plc 01926 656368 <a href="mailto:Ben.Graff@ngtuk.com">Ben.Graff@ngtuk.com</a></p>
<p><b>Attachments (Yes/No): Yes</b> If yes, title and number of pages of each attachment: Attachment 1: Original Change Requests Attachment 2: Revised legal text for STCP 10-1: Asset Nomenclature</p>	

**Notes:**

1. Those wishing to propose an Amendment to the STC should do so by filling in this "Amendment Proposal Form" that is based on the provisions contained in Section 7.2 of the STC.
2. The Committee Secretary will check that the form has been completed, in accordance with the requirements of the STC, prior to submitting it to the Committee. If the Committee Secretary accepts the Amendment Proposal form as complete, then she/he will write back to the Proposer informing them of the reference number for the Amendment Proposal and the date on which the Committee will consider the Proposal. If, in the opinion of the Committee Secretary, the form fails to provide the information required in the STC, then he/she may reject the Proposal. The Committee Secretary will inform the Proposer of the rejection and report the matter to the Committee at their

next meeting. The Committee can reverse the Committee Secretary's decision and if this happens the Committee Secretary will inform the Proposer.

The completed form should be returned to:

Lilian Macleod  
STC Committee Secretary  
Commercial Frameworks  
National Grid Company plc  
NGT House  
Warwick Technology Park  
Gallows Hill  
Warwick, CV34 6DA

Or via e-mail to: [STCTeam@uk.ngrid.com](mailto:STCTeam@uk.ngrid.com)

## Attachment 1: Incorporated Outstanding Change Requests

ID	Raised On	Originating Body	Description	Affected Category 2 Documents	Business Owner	CDA Owner	Status	DG1	Last Updated	Comments
C242	03/06/2005	CRUG	Changes required to reflect the agreed comments as described in the CDA Consistency Form dated 25th January 2005 relating to STCP10-1 Asset Nomenclature.	STCP 10-1 Issue 001	Mike Lee	Nadim Al-Hariri	Accepted	X	03-Jun-05	03 June 05: CR raised 03 June 05: CRUG accepted the CR

**Change Request**

(Yellow Shaded Boxes For CDA Use Only)

<b>CDA CR ID</b>	C242	<b>Status<sup>1</sup></b>	Accepted
<b>Company CR ID</b>		<b>Associated CR's</b>	
<b>Description of Change</b>			
Changes required to reflect the agreed comments as described in the CDA Consistency Form dated 25th January 2005 relating to STCP10-1 Asset Nomenclature. For a breakdown of the comments see the consistency form.			
<b>Reasons for Change</b>			
To implement the agreed changes in the CDA Consistency form			
<b>Affected Category 2 Document(s)<sup>2</sup></b>			<b>DG's Informed</b>
STCP10-1 Asset Nomenclature, Issue 1			CRUG
<b>Originating Body<sup>3</sup></b>			<b>HLIA ID</b>
<b>Raised On</b>	3 <sup>rd</sup> June 2005		<b>DLIA ID</b>
<b>Business Owner</b>	Mike Lee		<b>Time Impact<sup>4</sup></b>
<b>CDA Owner</b>	Nadim Al-Hariri		<b>Effort Impact<sup>5</sup></b>
<b>&lt;Group&gt; Agreed Action – &lt;Date&gt;</b>			
<b>Change Request Source Document</b>			
STCP10-1 Consistency Form.doc			
<b>Document Version Included In</b>			
<b>To Be Included In</b>	<input type="checkbox"/> Testing	<input checked="" type="checkbox"/> STCP Drafting	<input type="checkbox"/> Post "Go-Live"

<sup>1</sup> One of *Raised, HLIA Submitted, DLIA, DLIA Submitted, Accepted, Rejected or Pending.*

<sup>2</sup> Identifies the directly affected Category 2 documents. A full list of affected Category 1 & 2 documents will be identified by the HLIA.

<sup>3</sup> One of DG1, DG2, DG3, DG4, Ofgem/DTI or Companies.

<sup>4</sup> One of **Red** (impact on critical path), **Amber** (impact on plan but not critical path) or **Green** (no impact on plan)

<sup>5</sup> One of **High** (>5 Working Days), **Amber** (>1 and <5 Working Days) or **Green** (<1 Working Day)

## Category 2 Document Consistency Form

<b>Consistency Form Status</b>		Issued		<b>Consistency Form Version</b>		I1.0	
<b>Document Name</b>	STCP10-1 Asset Nomenclature				<b>Version</b>	<b>Final Draft</b>	
					<b>Review Ref</b>	1	
<b>Reviewer</b>	Tony Mason				<b>Date</b>	25/01/05	
<b>Checked by</b>	Nadim Al-Hariri				<b>Date</b>	25/01/05	
<b>Category 2 Documents – Detailed Level Processes and STCPs</b> <b>C:</b> Indicates documents have been checked for consistency and <b>no action required</b> . <b>A:</b> Indicates documents have been checked for consistency and <b>action may be required</b> . <b>N:</b> Indicates documents are related but <b>are unavailable</b> to be checked for consistency.							
<b>DG</b>	<b>Id</b>	<b>Issue</b>	<b>STCP/DL</b>	<b>Name</b>	<b>Action</b>		
1	10-1	-	-	Internal Consistency	<b>A</b>		
0	-	Designated	-	SO-TO Code	<b>C</b>		
1	4-1	Final Draft	STCP	Real Time Data Change Management	<b>C</b>		
1	19-4	Issue 1	Level 2	Provision of Asset Operational Information	<b>C</b>		
0	-	09/03/04	-	STC Procedure Drafting Guidelines	<b>C</b>		

**Key:****Cat** (Category of comment)

I Inconsistency comment

C Other type of comment

Q Question

**Type** (Type of comment)

O Inconsistent with Other doc.

D Inconsistent within review doc.

F Clarification/Format/ Grammatical

**Sevty** (Impact Severity)

H(igh) e.g. Process will not work

M(edium) e.g. Work-a-round required

L(ow) e.g. Cosmetic

**Eff** (Effort to correct)

H(igh) More than 4 hours

M(edium) More than 10 minutes but less than 4 hours

L Up to 10 minutes

**Consistency Form Status**

Author Review -

Sent to Author for review

Owning DG Review -

Sent to owning DG for agreed actions

Other DG Review -

Sent to other DG's affected for agreeing actions

Issued -

Issued

Category 2 Document		Internal Consistency			Version		N/A
Id	Sect	Comment	Cat	Type	Severity	Effort	Proposed/Agreed Action
1	Typos	1.1.1 3 <sup>rd</sup> line – “Users” should be “User” 1.3.2 3 <sup>rd</sup> line – parties should be capitalised	C	F	L	L	Proposed Action: Not required for Go live. Change request required.  Agreed Action:  AGREED
	Other	These comments are the outstanding issues noted against the STCP when sent for sign-off. They are repeated here to maintain the management of all issues that require agreement:  1. Disputes resolution process 2. Treatment of references to the Grid Code					Proposed Action:  Agreed Action:  REMOVED

**Attachment 2: Revised Legal Text for STCP 10-1 Asset Nomenclature**

## ~~Document Ref:~~ **STCP 10-1 Issue 002 Asset Nomenclature**

### STC Procedure Document Authorisation

<u>Company</u>	<u>Name of Representative</u>	<u>Signed off (date)</u>	
Ofgem			
NGT			
SP			
SSE			
<u>Company</u>	<u>Name of Party Representative</u>	<u>Signature</u>	<u>Date</u>
<u>National Grid Company plc</u>			
<u>SP Transmission Ltd</u>			
<u>Scottish Hydro-Electric Transmission Ltd</u>			

### STC Procedure Change Control History

~~Issue 001 – 26/11/04~~

### **~~Outstanding issues to be resolved post company sign-off~~**

~~1. Dispute resolution process – further details if needed~~

~~Reference to Grid Code [] to be resolved~~

<u>Issue 1</u>	<u>26/11/2004</u>	<u>BETTA Go-Live version</u>	
<u>Issue 2</u>	<u>22/06/2005</u>	<u>Issue 002 incorporating PA024</u>	

# 1 Introduction

## 1.1 Scope

- 1.1.1 This process applies to NGC and each TO and describes the processes required to ensure that the relevant numbering and nomenclature standards are implemented on transmission sites and Users Sites {and to ensure that NGC can discharge its responsibilities under the Grid Code (OC11)}.
- 1.1.2 This process shall apply to HV Apparatus forming part of the GB Transmission System including the interface with Users.
- 1.1.3 This procedure applies to NGC and each TO.
- 1.1.4 For the purposes of this document, TOs are:
  - SPT; and
  - SHETL.

## 1.2 Objectives

- 1.2.1 The overall objective of the asset nomenclature process is to ensure, as far as possible, the safe and effective operation of the GB Transmission System and to reduce the risk of human error by clear and unambiguous identification of HV Apparatus.
- 1.2.2 This process specifies the following:
  - the responsibilities of NGC and TOs for ensuring that the relevant numbering and nomenclature standards are implemented {and to ensure that NGC can discharge its responsibilities under the Grid Code (OC11)}; and
  - the requirements for exchange of information relating to ensuring that the relevant numbering and nomenclature standards are implemented {and to ensure that NGC can discharge its responsibilities under the Grid Code (OC11)}.

## 1.3 Background

- 1.3.1 NGC and the TOs each have their own numbering and nomenclature specifications that will be continue to be used within their authorised areas. All new HV Apparatus will use the nomenclature and number system of the relevant TO or NGC as appropriate, except as defined in section 3.1.8 (for new types of plant not covered under the existing specifications).
- 1.3.2 To ensure consistent application of the numbering and nomenclature system for all HV Apparatus, NGC and each TO shall notify the other Parties of the latest numbering or nomenclature standard within its area. Affected ~~parties~~Parties shall disseminate the relevant information to other affected parties, as defined in this process.
- 1.3.3 NGC shall procure ~~{through the Grid Code}~~through the Grid Code that relevant TO nomenclature standards, as notified to NGC by the TO, are observed by Users {to the extent required in the Grid Code}.

## **2 Key Definitions and Interpretation**

### **2.1 *The following definitions apply for the purposes of this document:***

- 2.1.1 HV Apparatus, for the purpose of this process, shall include SF<sub>6</sub> Gas zones associated with any HV Apparatus [as defined by OC11].

## **3 Procedure**

### **3.1 Asset Nomenclature**

- 3.1.1 HV Apparatus currently in operational service, shall retain its existing nomenclature and geographical naming where applicable, and shall not be renamed retrospectively for the introduction of BETTA.
- 3.1.2 Where the TO requires a change to numbering or nomenclature of existing HV Apparatus it shall notify NGC of any proposed changes. The notification shall be in sufficient time to allow changes to NGC and TO databases to be made in a co-ordinated manner, and where applicable, to allow NGC to notify other relevant Parties, in accordance with [the Grid Code and] the provisions of STCP 19-4 Commissioning and De-commissioning, or STCP 4-1 Change Management of Real Time Data, as appropriate.
- 3.1.3 NGC shall notify the relevant TO of any proposed changes to User HV Apparatus numbering and nomenclature within the TO's licensed area or where it could reasonably affect the TO, as soon as it becomes aware. If the proposed change applies to HV User Apparatus within a transmission site, the TO shall agree the proposed changes with NGC, or suggest alternative numbering and nomenclature. Once agreement has been reached between NGC and the TO, NGC shall confirm the changes with the User. NGC shall notify the TO promptly to allow agreement to be reached between NGC and the TO and for NGC to respond to the User within a month of the User's notification. This is to allow changes to NGC, TO and User databases, to be made in a co-ordinated manner, in accordance with the provisions of STCP 19-4 Commissioning and De-commissioning or STCP 4-1 Change Management of Real Time Data, as appropriate.
- 3.1.4 NGC shall notify the relevant TO of any proposed changes to HV Apparatus numbering and nomenclature at NGC~TO and TO~TO interface sites. The notification shall be in sufficient time to allow changes to NGC and TO databases to be made in a co-ordinated manner, and the provisions of STCP 19-4 Commissioning and De-commissioning, or STCP 4-1 Change Management of Real Time Data, as appropriate.
- 3.1.5 Where reasonably practicable, existing HV Apparatus undergoing refurbishment or reconfiguration with nomenclature that does not conform to current standards shall be re-numbered and or re-named in accordance with the relevant Party's standard.
- 3.1.6 HV Apparatus under construction at existing transmission sites shall be named in accordance with the relevant TO standards for numbering, nomenclature, and geographical naming.
- 3.1.7 The naming of new HV Apparatus shall be completed by the TO and accepted by NGC, as part of the construction process. The TO shall ensure that NGC is notified of the proposed names in accordance with the provisions of 3.1.2.
- 3.1.8 Where reasonably practicable, when new HV Apparatus is to be constructed, that is outside the scope of the relevant Party's existing numbering and nomenclature standards, it should be named in accordance with an existing standard of another Party whose scope covers such HV Apparatus. Where the other Parties have a common standard, it should be adopted. Where there is no common standard, then one of the existing standards, as agreed between the TO and NGC, should be adopted for numbering and nomenclature, where it is relevant and it exists.

STCP 10-1 Asset Nomenclature ~~Issue 001~~

~~26/11/04~~ Issue 002 – 22/06/2005

- 3.1.9 New types of HV Apparatus, that is outside the scope of any existing TO and NGC numbering and nomenclature standard, shall be named in accordance with agreed new numbering and nomenclature rules, jointly developed by the TOs and NGC. The TOs and NGC shall update their own numbering and nomenclature standards, to include the new HV Apparatus and exchange the revised standards.

## ~~4~~ **Dispute Resolution**

~~4.1.1 Dispute resolution procedure inline with STC XXXXXX~~

## Appendices

### ***Appendix A: General Terms/Conditions***

#### ***A1: Terminology/Abbreviations***

NGC National Grid Company

TO Transmission Owner

#### ***A2: Definitions***

STC definitions used:

- User
- Party
- Transmission System
- GB Transmission System

CUSC definitions used:

- Plant
- Apparatus

{Grid code definitions used

- User ~~Sites~~

STCP 10-1 Asset Nomenclature ~~Issue 001~~

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Sites

**Appendix B: Flow Diagram**



**STCP 10**

Note that the Process Diagrams shown in this Appendix B are for information only. In the event of any contradiction between the process represented in this Appendix and the process described elsewhere in this STCP, then the text elsewhere in this STCP shall prevail.

