

Summary of Meeting

Meeting Name	GB SQSS Review Group
Meeting No.	4
Date of Meeting	23 rd April 2007
Venue	Courtyard Marriott, Leamington Spa

This note outlines the key action points from the most recent meeting of the GB SQSS Review Group.

1. Apologies for Absence
1. Apologies for absence were received from David Carson (SP Transmission) and Brian Punton (SHETL).
2. GB SQSS Governance
2. The Review Group noted and discussed the revised GB SQSS governance framework and associated amendment/change process.
3. The Review Group noted and discussed the draft versions of the 'summary of the GB SQSS Governance' and 'GB SQSS Governance Framework' documents. The Review Group agreed that the finalised version of the documents would be published on the website.
3. Intermittent Onshore Generation
4. The Review Group discussed and finalised the GB SQSS Request Form for the 'Review of need for Intermittent Generation specific parameters in GB SQSS' which will be made available on the website.
5. The Review Group noted that two industry workshops had been scheduled for 2 nd May (London) and 4 th May (Glasgow) 2007.
6. Industry response for the industry workshop was acceptable and the Review Group noted that the invitation letters had been published on both National Grid and Ofgem's website. The DTI also assisted with the distribution of the original invitation
7. The Review Group noted the revised workshop agenda had been agreed by the Intermittent Onshore Generation Working Group which will be published on National Grid website.
4. GB SQSS Review Proposals
8. The Review Group agreed that the request register will be made publicly available on the website which will detail issues formally under consideration by the GB SQSS Review Group.
9. The Review Group discussed the proposed Housekeeping review. The review proposes to progress formal changes to the GB SQSS on the following issues: <ul style="list-style-type: none">▪ Grid Code B/06 - consequential changes to GB SQSS▪ Replacement of NGC to NGET▪ Insert copyright onto GB SQSS document
10. The Review Group agreed that the proposal would proceed to industry consultation in accordance with GB SQSS governance framework.

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5. Website

11. The Review Group noted that the GB SQSS website was now publicly available. The structure of the website was very similar to other industry codes websites; any comments on the content would be appreciated.

<https://www.nationalgrid.com/uk/Electricity/Codes/gbsqsscode/>

12. The website will be built up with additional information, including the finalised governance framework, over forthcoming weeks.

13. The website contained the following information:

- GB SQSS Document
- GB SQSS Review Group Meeting Dates
- GB SQSS Review Group Membership
- Summary of Previous Meetings
- Working Groups and associated documentation

14. The following information will be made available on the website:

- GB SQSS Review Register
- GB SQSS Request Change Form (Template)
- GB SQSS Requests (GSR001 and GSR002)

6. Next Meeting

15. The next meeting of the GB Review Group will be held on Thursday, 10th May 2007 at 9am. The meeting will be held via teleconference.

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Appendix 1 – GB SQSS Review Group Attendance

Members Present:

Lilian Macleod	LM	Review Group Secretary
Bless Kuri	BK	National Grid Representative
John Zammit-Haber	JZH	National Grid Representative
Andy Wainwright	AW	National Grid Representative
Chandra Trikha	CT	Scottish Hydro-Electric Transmission Limited (SHETL) Representative
Colin Bayfield	CB	SP Transmission Limited (SPT) Representative
David Carson	DC	SP Transmission Limited (SPT) Representative
Bridget Morgan	BM	Authority Representative

Apologies:

Andrew Hiorns	AH	Review Group Chairman
Cornel Brozio	CBr	SP Transmission Limited (SPT) Representative
Brian Punton	BP	Scottish Hydro-Electric Transmission Limited (SHETL) Representative