

Summary of Meeting

Meeting Name	GB SQSS Review Group
Meeting No.	2
Date of Meeting	23 rd January 2007
Venue	SHETL Offices, Perth

This note outlines the key action points from the most recent meeting of the GB SQSS Review Group.

1. Apologies for Absence
1. Apologies for absence were received from Andy Wainwright (National Grid).
2. Terms of Reference
2. Members agreed the GB SQSS Review Group's Terms of Reference, a copy of which would be made available on GB SQSS Webiste.
3. GB SQSS Governance Framework and Amendment/Change Process
3. The Review Group discussed the proposed GB SQSS Governance Framework and associated Amendment/Change Process. It was noted that it was likely that DTI would refer to the GB SQSS governance process in their white paper which is due to be published by 3 rd March 2007.
4. The Review Group agreed that governance framework would have to accommodate any increase in the numbers of Transmission Licensees which may occur as a result of Offshore Transmission.
5. The Review Group noted that there were three possible framework models: a) all Transmission Licensees to agreed/disagree to any proposed change to the GB SQSS b) at least one party progresses with a formal change without agreement from other party(ies) c) Ofgem imposing licence changes on parties without their prior agreement.
6. The Review Group agreed that the process outlined by option 'a' was the preferred choice, however all members noted that internal company sanction would have to be obtained prior to the formalisation of the governance framework. The Review Group agreed that option 'b' may lead to multiple versions of the GB SQSS being used by the Transmission Licensees. All members agreed that this scenario would be complex to manage and therefore GB SQSS regional differences should be avoid where at all possible.
7. The Review Group noted that each Transmission Licensee had to submit a formal request to the Authority to initiate a change to their licence conditions. This would necessitate in a separate Ofgem consultation (28 days duration period) in accordance with the associated governance process.
8. The Review Group agreed that any relevant party could request a formal review of the GB SQSS. The requester would have to provide written justification as to the nature of the review and the perceived associated benefits.
9. The Review Group agreed that only Transmission Licensees could formally propose a change to the GB SQSS and that the views of the Industry would be obtained via industry workshops and the associated industry consultation (1 to 2 month duration).

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10. The Review Group agreed that a request to change the GB SQSS would be accompanied by a proposed review form which would contain the following information:
- Title of Proposed Review
 - Summary and Nature of Proposed Review
 - Description of Issue or Defect that the Proposed Review seeks to Address
 - Impact on GB SQSS i.e. affected sections
 - Impact on other Industry Frameworks
 - Impact on Core Industry Documents
 - Details of any Related Modifications to Other Industry Codes
 - Justification for Proposed Amendment with Reference to 'Applicable GB SQSS Objectives'
 - Impact on Computer Systems

4. Intermittent Onshore Generation

11. The Review Group agreed to initiate a formal review of the GB SQSS regarding the requirement for specifying parameters in the GB SQSS for intermittent generation. A proposed amendment/change form would be completed for the review and would be entitled 'Review of need for Intermittent Generation specific parameters in GB SQSS'.
12. The Review Group agreed that the principal representatives who have conducted formal studies on Intermittent Onshore Generation (DTI and Strathclyde/Bath Analysis) will be invited to attend the first meeting of the Working Group in order to discuss their work and associated findings/recommendations.
13. The Review Group agreed that Industry Workshops would be required/beneficial regarding this proposed amendment/change to the GB SQSS and would be scheduled in accordance with the Working Group timeframe.

5. Website

14. The Review Group noted that the GB SQSS website was currently being developed. The website would contain the following information:
- GB SQSS Document
 - GB SQSS Review Group Meeting Dates
 - GB SQSS Review Group Governance Framework (when finalised)
 - Proposed Amendment/Change Form
 - GB SQSS Review Group's Terms of Reference
 - Minutes of Previous Meetings
 - Working Groups and associated documentation

6. Next Meeting

15. The next meeting is scheduled to take place on 26th February 2007 at Birmingham International Airport.

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Appendix 1 – GB SQSS Review Group Attendance

Members Present:

Andrew Hiorns	AH	Review Group Chairman
Lilian Macleod	LM	Review Group Secretary
Bless Kuri	BK	National Grid Representative
John Zammit-Haber	JZH	National Grid Representative
Chandra Trikha	CT	Scottish Hydro-Electric Transmission Limited (SHETL) Representative
Colin Bayfield	CB	SP Transmission Limited (SPT) Representative
Cornel Brozio	CBr	SP Transmission Limited (SPT) Representative
David Carson	DC	SP Transmission Limited (SPT) Representative
Bridget Morgan	BM	Authority Representative

Apologies:

Andy Wainwright	AW	National Grid Representative
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