

Minutes and Actions Arising from Meeting Held on 5th May 2011

Present:

Garth Graham	GG	Chairman, SSE – via teleconference
Bali Virk	BV	Technical Secretary
Emma Clark	EC	National Grid Electricity Transmission
Alex Thomason	AT	National Grid Electricity Transmission
Steven Lam	SL	National Grid Electricity Transmission
Barbara Vest	BVe	Association of Electricity Producers - via teleconference
Steven Eyre	SE	EDF Energy - via teleconference
Peter Bolitho	ES	E.ON UK
Abid Sheikh	AS	Ofgem Representative - via teleconference
Stuart Cotten	SC	Drax Power Limited - via teleconference
Robert Longden	RL	Mainstream Renewable Power - via teleconference
Kathryn Coffin	KC	ELEXON - via teleconference, part meeting

Apologies:

Merel Van der Neut Kolfshoten	MK	Centrica
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All presentations and supporting papers given at this GSG meeting can be found at:
<http://www.nationalgrid.com/uk/Electricity/Codes/systemcode/workingstandinggroups/gsg/>

1 Apologies for Absence & Introductions

589. Apologies were received from Merel Van der Neut Kolfshoten.

2 Approval of Minutes

590. BV informed GSG members that comments had been received from SC regarding the draft minutes, and any further comments should be submitted by 10th May 2011 via email, after which the minutes would be deemed as approved and published on the National Grid website.

Action: GSG members to comment on March draft minutes by 10th May/ NGET to publish minutes on the National Grid website

3 Review of Actions

591. **Minute 512:** Publish the GSG minutes from the 24th February 2011 meeting on the National Grid website.

Action: Complete

592. **Minute 533:** Proposer Ownership EC to draft a CUSC Modification Proposal for discussion at the April GSG meeting.

Action: Complete

593. EC circulated to GSG members a Proposer Ownership Strawman Proposal paper which detailed the background, defect and solution to address this within the CUSC.

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594. EC explained that the Proposer Ownership Strawman Proposal seeks to make changes to the CUSC Modification process that will closely mirror the current BSC process with regard to the ability for the Proposer to vary their proposal.
595. GSG members debated that the Proposer can change their proposal by giving notice to the Chair of the Workgroup up to the point of the Workgroup vote, prior to the Code Administrator consultation.
596. AS queried whether a deadline date for changes to a Modification Proposal needs to be codified, particularly where there is no Workgroup. GG suggested that the date will be set by the CUSC Modifications Panel. AT explained that this is already covered within Section 8 of the CUSC and the Code Administrator details the dates within the Terms of Reference for the Workgroup. The group agreed that it would be suitable to have a 'best practice' in place where the Code Administrator makes the Proposer and CUSC Parties aware of the deadline, rather than codifying this point.
597. EC also explained that within the Code Administration Code of Practice (CACOP) Principle 9 states that minor corrections to the legal text can be agreed by the Panel at the time of making its final recommendation.
598. SC stated that he was happy for the CUSC Modifications Panel to determine changes that are minor but the CUSC Modifications Panel would need to check the changes with the Proposer. The GSG agreed that it was not necessarily crucial to codify this issue, but that it should be proceduralised as a working practice. AT agreed that the CA would need to develop a process for agreeing changes to the legal text.
599. The GSG agreed for the CA to draft a CUSC Modification Proposal and agree the CUSC Modification Proposal with GSG members via email and the submit as a CUSC Modification Proposal for the May 2011 CUSC Panel meeting.

Action: EC to raise a CUSC Modification for Proposer Ownership for the GSG members to agree via email and submit to the May 2011 CUSC Modifications Panel meeting

600. **Minute 541:** Review the validity and rejection of new CUSC modification Proposals Summary Paper to be circulated to the CUSC Modifications Panel.

Action: Complete

601. **Minute 541:** GG to provide an update to the CUSC Modifications Panel with GSG discussions on the validity and rejection of new CUSC Modification Proposals.

Action: Complete

602. **Minute 549:** Code Administrator to review how parties can raise "issues" with the CUSC Modifications Panel.

Action: Complete

603. BV gave a presentation to the GSG detailing how an individual can raise an "issue" with the CUSC Modifications Panel. BV informed GSG members that

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the “Frequently Asked Questions” on the codes website will be updated to include contact details for individuals to use to raise CUSC issues.

604. GSG members discussed the BSC process where individuals can submit their query on a pro forma which can be found on the ELEXON website. The group discussed if this approach should be adapted for CUSC queries and it was agreed that the “Frequently Asked Questions” as outlined in the presentation should be updated and the BSC pro forma adapted for the CUSC but it should be made clear that queries can be submitted using the pro forma or via the contacts that can be found in the “frequently asked questions” on the National Grid website.

Action: CA to update the “frequently asked questions” and publish an enquiry pro forma on the National Grid website and forward a link to the GSG members

4 Any Other Business

605. GG thanked PB for his input at the GSG meetings and informed GSG members that Esther Sutton will replace PB as a member of the GSG.
606. GG informed GSG members that the GSG Terms of Reference membership have been updated to reflect the membership change and he will ask the CUSC Modifications Panel to approve the change.

Action: Revised Terms of Reference to published on National Grid website/GG to inform CUSC Modifications Panel membership change

5 Next Meeting

607. The next GSG meeting will be held on **28 July 2011** at 10.00am at National Grid House in Warwick. At this meeting the following will be discussed:
- Review of the outstanding actions from 5th May 2011 minutes
 - Review Commercial Balancing Services Group Governance
 - Consider the issues associated with the applicability and relevance of analysis undertaken during the process before a decision is made by the Authority

Please note: as previously agreed, the remainder of the 5th May GSG meeting was used as the CMP195 Code Governance Review Post Implementation Clarifications post consultation Workgroup meeting and the 23 June 2011 GSG meeting date will be used for considering CMP195 further, if required.