

# Summary of Meeting and Actions

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Meeting Name	GSR007 Working Group
Meeting No.	7
Date of Meeting	Thursday, 18 <sup>th</sup> December 2008
Time	10:00am
Venue	Teleconference

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This note outlines the key action points from the seventh meeting of the GSR007 Working Group.

## 1) Review of Minutes

The Working Group reviewed and agreed, the minutes from the last Working Group meeting (28<sup>th</sup> November 2008) which will be published on the GB SQSS website.

## 2) Working Group Report

The Working Group discussed the latest version of the draft Working Group report. The Working Group noted that the report was now inclusive of the technical analysis (and associated findings/recommendations). The Working Group report would be modified such that it conformed to standard formatting convention.

SPT confirmed that they were satisfied with proposed text changes (subject to a minor amendment). Confirmation from SHETL remaining outstanding regarding the approval of the proposed text changes.

**Action: RL**

Transmission Owners will provide an impact assessment on the proposed amendment which will be included in the final version of the Working Group report.

**Action: CB, RL & PP**

The Working Group agreed to provide any comments asap. A revised revision of the draft Working Group report would be circulated to the Working Group prior to the next meeting.

**Action: All**

The Working Group agreed to specify within the report, as an appendix, all topics/issues which were outside the scope of the review.

The Working Group agreed that it would be important to specify within the report that there would be no recommendation to change the statutory frequency range (as part of implementing this proposal).

## 3) Next Steps

- Working Group members will review and provide comments on the latest version of the report.
- Transmission Owners will provide an impact assessment on the proposed amendment.
- A slide pack, covering the key issues and recommendation, will be developed. The slide pack may be utilised to inform relevant (internal) parties of the proposal (and recommendations).
- A revised Working Group report will be circulated to the Working Group members.

## 4) Next Meeting

The next meeting of the Working Group is scheduled for 8<sup>th</sup> January 2009 via teleconference commencing at 10:00am. The aim purpose of the meeting is to page turn Working Group report prior to its subjection to the GB SQSS Review Group.

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## Appendix 1 – Working Group Attendance

### Members Present:

Mike Lee	ML	Working Group Chairperson
Lilian Macleod	LM	Working Group Secretary
Paul Plumptre	PP	National Grid Electricity Transmission
Cornel Brozio	CB	Scottish Power Transmission
Sebastian Eyre	SE	EDF Energy
James Suckley	JS	EDF Energy
Bridget Morgan	BM	Ofgem

### Apologies:

Richard Lowe	RL	Scottish Hydro Electric Transmission
Claire Maxim	CM	E.ON
John Morris	JM	British Energy