

**Minutes and Actions Arising from Meeting
Held on 11 April 2008**

Present:

Duncan Burt	DB	Panel Chairman
Stephanie Stewart	BV	Secretary
Robert Longdon	RL	Airtricity
Tony Dicicco	TD	RWE
Garth Graham	GG	SSE
Beverley Viney	BV	National Grid
Ben Sheehy	BS	E.On
Merel Van der Neut Kofscholten	MK	Centrica
Chris Stewart	CS	Elexon

1 Introductions/Apologies for Absence

1. Apologies were received from Barbara Vest and Stephen Eyre
2. DB clarified that the purpose of the meeting was to establish the Governance process regarding Consultation Alternative Proposals and establishing a process that would allow for the same level of analysis for alternative proposals as for the original proposal.
3. This has arisen following recent experiences which have highlighted the difficulties that can be posed by large numbers of alternatives at the CUSC assessment stage and during Ofgem's assessment and providing the same level of Industry analysis and discussion within the CUSC process for consultation alternatives.

2 Meeting discussion

4. It was requested that the draft terms of reference should be amended to include Working Group and Consultation Alternatives.

Action BV

5. It was agreed that the existing process was not working as efficiently as everyone would like and that a revised process need to be discussed and proposed.
6. BV shared a flow chart with the group which would allow for greater analysis as a suggested way forward. GG proposed that the existing process of Consultation Alternatives should be removed.
7. Discussion was had as to the current BSC model and crating a CUSC governance process modelled on this.
8. It was agreed that the best process would involve having the Consultation at the Working Group stage and removing the automatic right to raise Alternatives.
9. The group agreed that suggested alternatives should be assessed by the Working Group following the Consultation stage and the Working Group and or WG chairman would decide if a requested alternative was put forward as a Working Group alternative.
10. It was unanimously agreed that this would allow for the same level of analysis for Alternatives as well as the original Proposal.

Governance Standing Group (GSG)

11. The Working Group would then vote as to which option it felt was the best option and this would be included in their Working Group Report.
12. The Group agreed that BV would propose an Amendment at the April CUSC Panel following these discussion

Action: BV

13. The group recommended that the Working Group Consultation should have a set of standard questions included in the consultation, the BSC model was suggested as a starting point for discussion. This will be carried forward for future GSG meetings.

Action: All

14. It was suggested by the GSG that any legal text sent with an Amendment Proposal should be marked as draft and therefore minor changes to this would not constitute an alternative proposal.
15. The number of Working Group Alternatives will not be formally limited however they are at the discretion of the chair.
16. It was agreed that future GSG meetings will discuss and evaluate the rules for the rejection of CUSC Amendment Proposals and whether these need to be amended. BV agreed to research the current requirements.

Action: BV

17. It was noted that Ofgem had not participated in this meeting, DB and BV agreed to update Ofgem on the outcome of this meeting.

Action: DB &BV

3 Next Meeting

18. The next GSG meeting will be held on 15th May at National Grid House, Warwick Technology Park, Gallows Hill, Warwick, CV34 6DA.