

Sub-Group Terms of Reference and Membership

TERMS OF REFERENCE FOR SUB GROUP FOR CAP161-166 WORKING GROUPS, 'ACCESS WORKING GROUP 3'

RESPONSIBILITIES

1. The Sub-Group is responsible for assisting the two Working Groups established by the CUSC Amendments Panel for CAP161-66, which were tabled by National Grid at the Amendments Panel meeting on 25th April 2008.
2. The Sub-Group is established to evaluate the enabling elements of CAP161-166 and must be evaluated to consider whether the enabling elements better facilitate achievement of the applicable CUSC objectives. These can be summarised as follows:
 - (a) the efficient discharge by the Licensee of the obligations imposed on it by the Act and the Transmission Licence; and
 - (b) facilitating effective competition in the generation and supply of electricity, and (so far as consistent therewith) facilitating such competition in the sale, distribution and purchase of electricity.
3. It should be noted that additional provisions apply where it is proposed to modify the CUSC amendment provisions, and generally reference should be made to the Transmission Licence for the full definition of the term.

SCOPE OF WORK

4. The Sub-Group must consider the enabling elements and issues raised by the Amendment Proposals and consider if the proposals identified better facilitate achievement of the Applicable CUSC Objectives.
5. In addition to the overriding requirement of paragraph 4, the Sub-Group shall consider and report to the Working Groups on the appropriateness, or otherwise of the following specific issues:
 - Application process for acquiring long and short-term access products.
 - Implications for moving from nodal access rights to zonal access rights.
 - Consideration of levels of security and credit requirements for commoditised residual generation tariff.
 - Impact on core industry documents.
 - Impact on IT systems.
 - Necessity for an impact assessment from a User perspective.
 - Impact on the transparency in the calculation of TNUoS tariffs and the User's ability to replicate these using the DCLF ICRP model.
 - Consideration of issues associated with SQSS.
 - Linkage with embedded generation.
 - Linkage with offshore transmission.
6. As a Sub-Group of the Working Groups for CAP161-166, the Group will where appropriate, provide input into the formulation and evaluation of any Working Group Alternative Amendments (WGAAAs).

7. There is an obligation on the Working Group to undertake a period of Consultation in accordance with CUSC 8.17. The Working Group Consultation period shall be for a period of 4 weeks as determined by the Amendment Panel.
8. Following the Consultation period the Working Group is required to consider all responses including any WG Consultation requests. As appropriate the Working Group will be required to undertake any further analysis and update the Original and/or Working Group Alternatives. All responses including any WG Consultation Requests shall be included within the final report including a summary of the working Groups deliberations and conclusions.
9. The Sub-Group is to submit their final report to the Working Groups and the CUSC Panel Secretary on 17th July 2008 for circulation to Panel Members. The conclusions will be presented to the CUSC Panel meeting on 25 July 2008.

MEMBERSHIP

10. It is recommended that the Sub-Group has the following members:

Chair	Hêdd Roberts (National Grid)
National Grid Representative	Craig Maloney
Industry Representatives	Graeme Cooper
	Paul Jones
	Allan Kelly
	David Lewis
	Robert Longden
	Simon Lord
	Frank Prashad
	Louise Schmitz
	Nigel Scott / Helen Snodin
	Dennis Timmins
	Dave Wilkerson
	Barbara Vest
Technical Expert	Beehun Tan/ Qiong Zhou (Jo)
Authority Representative	Anthony Mungall
Technical Secretary	Tom Ireland (National Grid)

NB: The Sub-Group must comprise at least 5 Industry Representatives (who may be Panel Members)

11. The Chair of the Sub-Group and the Chair of the CUSC Panel must agree a number that will be quorum for each Sub-Group meeting. The agreed figure is that at least 5 Sub-Group members must participate in a meeting for quorum to be met.
12. The Technical Secretary to keep an Attendance Record, for the Sub-Group meetings and to circulate the Attendance Record with the Action Notes after each meeting. This will be attached to the Final Sub-Group Report. The Chair will circulate the Working Group Report after each meeting.
13. The membership can be amended from time to time by the CUSC Amendments Panel.

RELATIONSHIP WITH AMENDMENTS PANEL

14. The Sub-Group shall seek the views of the Amendments Panel and Working Groups 1 and 2 before making a significant change to the scope of work. In this event the Sub-Group Chairman should contact the CUSC Panel Secretary.
15. The Working Group shall seek the Amendments Panel advice if a significant issue is raised during the Consultation process which would require a second period of consultation in accordance with 8.17.17.
16. Where the Sub-Group requires instruction, clarification or guidance from the Amendments Panel and Working Groups 1 and 2, particularly in relation to their Scope of Work, the Sub-Group Chairman should contact the CUSC Panel Secretary.

MEETINGS

17. The Sub-Group shall, unless determined otherwise by the Amendments Panel, develop and adopt its own internal working procedures and provide a copy to the Panel Secretary for each of its enabling elements of the Amendment Proposals.

REPORTING

18. The Sub-Group Chairman shall prepare a final report to the 25th July 2008 Amendments Panel responding to the matter set out in the Terms of Reference.
19. A draft Sub-Group Report must be circulated to Sub-Group members with not less than five business days given for comments.
20. Any unresolved comments within the Sub-Group must be reflected in the final Sub-Group Report.
21. The Chairman (or another member nominated by him) will present the Sub-Group report to the Amendments Panel as required.
22. An updated risk register will be published and discussed as a standing agenda item at each TCMF.